

About HCPM

Health Care Practice Management was founded in 1992 by Cindy Groux, CHBME, a proven Practice Administrator who brings over 28 years of experience in her field. Our executives are experienced professionals possessing comprehensive backgrounds in medical management operations. Collectively they bring over 52 years of combined experience in their field.

HCPM offers clients a comprehensive billing and collection service, EMR, as well as a consulting program that seeks to improve practice profitability by reviewing billing procedures (including the appropriateness of current CPT and diagnostic coding). One of the most important management services we provide is helping physicians revitalize outdated billing systems.

HCPM offers connectivity to your practice. Your staff can utilize our system for scheduling, charge and payment posting at a reduced rate. We have developed a corporate compliance program compatible with OIG rules to ensure accurate claims submissions, follow-up and ethical business practices.

We are a proud member of HBMA. Please feel free to contact them to find out our standing in the Medical Billing community:
www.hbma.org

Proven *Experience* Counts

HCPM has the concrete billing and office management experience to help clients accomplish their business objectives. Some of the specialties we bill for include:

- Cardiology
- Dermatology
- Endocrinology
- Family Practice
- General Surgery
- Hospitalists
- IDTF Centers
- Infectious Disease
- Internal Medicine
- Neurology
- OB/GYN
- Ophthalmology
- Orthopaedics
- Otolaryngology
- Pediatrics
- Physical Therapy
- Plastic Surgery
- Podiatry
- Pulmonology
- Rheumatology
- Speech and Language Pathology
- Urology

Our proven consistent record of meeting schedules and budget projections assures you of a smooth running practice.



1602 Newport Gap Pike
Wilmington, DE 19808

Phone (302) 633-5840 Fax (302) 633-5844

www.hcpm.net

Working with you
to achieve

Excellence
in practice management

Services for your practice

Medical Billing Services

- › Daily deposits (if applicable)
- › Daily claims submission
- › Electronic claims submission
- › Electronic payment posting
- › Monthly patient statements
- › Courier service
- › Full range collection services

Reporting Services

- › Detailed aged trial balance
- › Summary analysis by doctor
- › Monthly summary report
- › Monthly detail flow sheet
- › Referral physician tracking
- › Managed care reporting
- › Specialized reporting based on the needs of your practice

Our *Philosophy*

Our objective is to create an organization that delivers to the physician, the patient, and the employee an environment where excellence prevails. We know from experience that your participation and close communication are the critical success factors in any project.

Our team approach means you have a say in every decision. The result, a smooth daily operation, a minimum of surprises, and a practice that reflects your specific objectives.

Standing out
above the rest



What does all this mean for you the client?

It means HCPM provides solutions that not only meet your needs today, but are also flexible enough to adjust to the future. You can rely on HCPM to keep you up to date with new advances in billing technology - part of our continuing commitment to offer the most advanced services as soon as they become available. A critical consideration in today's competitive climate.

Benefits to your practice:

- › Improved cash flow through Electronic Claims Submission
- › Reduces overhead expenses
- › Established compliance program
- › Internal audit program
- › Enhanced staff expertise
- › Established third party payor relationships
- › Reduced phone traffic in office
- › Stability
- › Local entity
- › Flexible pricing options
- › On-site training support
- › Eliminate personnel dependency
- › Reduced office space for billing personnel
- › Minimize capital investment of hardware and software